



**KWAME NKRUMAH UNIVERSITY OF
SCIENCE AND TECHNOLOGY**

The Vice-Chancellor's Office
KUMASI, GHANA, WEST AFRICA

Telephone: +233-3220-60334
Fax: +233-3220-60137
Email: vc@knust.edu.gh

Our Ref. No: VC/NCT/121/11/2017/02

Your Ref. No.

Thursday, November 30, 2017

To: **LAB-AID LIMITED**
NEAR JOY FM BUILDING
KOKOMLEMLE – ACCRA.

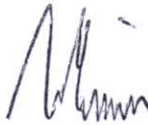
Subject: **NOTIFICATION OF AWARD OF CONTRACT FOR THE SUPPLY AND
INSTALLATION OF WATER RESOURCE-HYDROLOGY EQUIPMENT AT THE
AFRICA CENTRE OF EXCELLENCE-REGIONAL WATER AND
ENVIRONMENTAL SANITATION CENTRE (ACE-RWESCK), KNUST.**

THIS is to notify you that your Company has been awarded a contract to **Supply and Install Water Resource-Hydrology Equipment at the Africa Centre of Excellence-Regional Water and Environmental Sanitation Centre (ACE-RWESCK), KNUST** at the cost of **GH¢410,768.34 (Four Hundred and Ten Thousand, Seven Hundred and Sixty-Eight Ghana Cedis, Thirty-Four Pesewas)** as per your quotation attached.

THIS NOTIFICATION of Award and submission of a Performance Security shall constitute formation of a contract between your Company and the University.

This Notification of Award will constitute the formation of Contract. You are hereby instructed to proceed with the Signing of Contract within **fourteen (14) days** of receipt of this letter at the **Office of the Director of Procurement, KNUST**. You are also requested to submit a **Performance Security of 10%** of the Contract Sum to the **Procurement Office, KNUST** within **twenty eight (28) days** after the notification of contract award. Failure to comply with the fulfillment of Signing of Contract within the time frame will constitute the failure of formation of the contract.

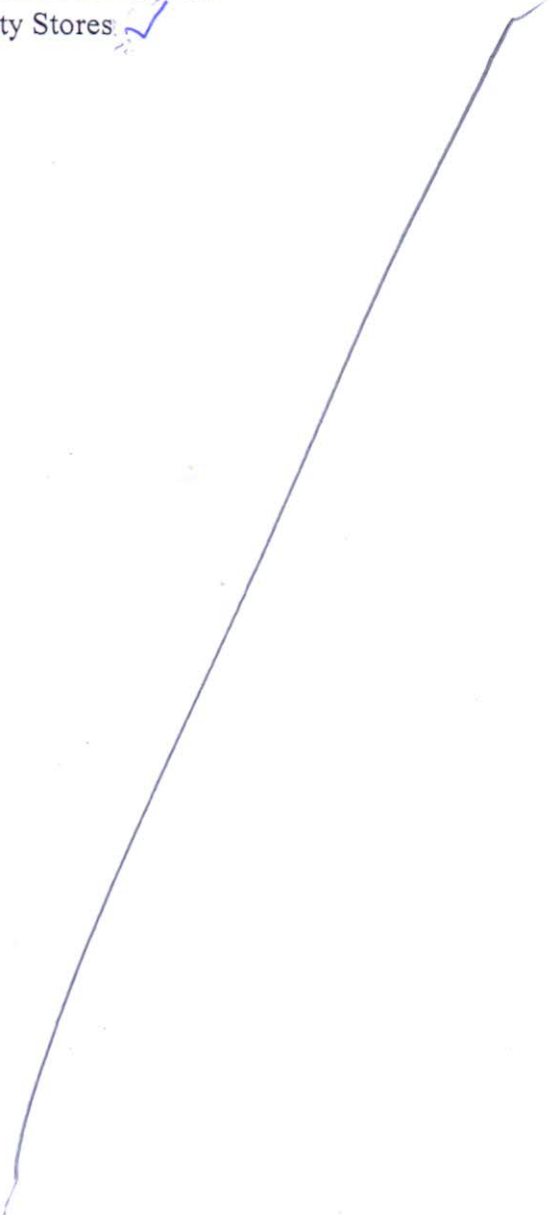
You are, therefore, requested to promptly comply with the above-stated conditions precedent for the prompt execution of the contract.



Authorised Signature.....

Name and Title of Signatory: Prof. Kwasi Obiri-Danso, the Vice-Chancellor

cc: Ag. Deputy Registrar, Legal and Welfare
Director of Procurement
Centre Leader, ACE-RWESCK
Head, University Stores ✓



CONTRACT FORM

THIS AGREEMENT is made the 30th day of November, 2017 *between* KWAME NKRUMAH UNIVERSITY OF SCIENCE AND TECHNOLOGY, UNIVERSITY MAIN CAMPUS, KUMASI, UNIVERSITY POST OFFICE, PRIVATE MAIL BAG, KUMASI-GHANA, an educational institution established by Act 80 of 1961 to provide tertiary education (hereinafter called "the Purchaser" which expression shall whenever the context so admits or requires include its successors or assigns) represented by its true and lawful attorney, **PROFESSOR KWASI OBIRI-DANSO (Vice-Chancellor)** of the one part **LAB-AID LIMITED**, a company registered under the laws of Ghana with its Head Office **NEAR JOY FM BUILDING, KOKOMLEMLE, ACCRA** and of **P. O. BOX 8767, ACCRA - NORTH, GHANA**, represented by its true and lawful attorney, **MR. DANIEL ASAMOAH (Managing Director)** of the other part.

WHEREAS the Purchaser invited Tenders for certain goods and ancillary services, viz, to **Supply and Install Water Resource-Hydrology Equipment at the Africa Centre of Excellence-Regional Water and Environmental Sanitation Centre (ACE-RWESCK), KNUST.** AND WHEREAS the Purchaser has accepted a tender by the Supplier for the supply of those goods and services in the sum of **GH¢410,768.34 (Four Hundred and Ten Thousand, Seven Hundred and Sixty-Eight Ghana Cedis, Thirty-Four Pesewas)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to in the Tender Documents.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - a. The Tender Documents;
 - b. The Tender Form and the Price Schedule Submitted by the Tenderer;
 - c. The Schedule of Requirement;
 - d. The Technical Specifications;
 - e. The General Conditions of Contract;
 - f. The Special Conditions of Contract; and
 - g. The Purchaser's Notification of Award.

3. THE SUPPLIER'S COVENANTS

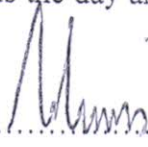
In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter stated, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy any defects therein in conformity, in all respects, with the terms and conditions of the Contract.

4. THE PURCHASER'S COVENANTS

The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the prompt remedying of any defects at the times and in the manner prescribed in the Contract.

IN WITNESS WHERE OF, the Parties have hereunto set their hands and seals the day and year first above written.

SIGNED/SEALED AND DELIVERED by
the Purchaser represented by Professor Kwasi Obiri-Danso
in the presence of:


.....
VICE-CHANCELLOR

VICE CHANCELLOR
KNUST - KUMASI
SEAL

WITNESS

Name: Edward Nketia-Asante

Position: Director of Procurement

Address: Procurement Office
University Post Office
PMB, Kumasi-Ghana

Signature: 

SIGNED/SEALED AND DELIVERED by
the Supplier represented by D.K. Asamoah
in the presence of:


.....
Lab - Aid Ltd

11 - 12 - 17
.....
Managing Director


SEAL

WITNESS

Name: Eunice Atowuah

Business and Postal Addresses: K281
Kejetia - Kumasi

Position: Sales Rep (Ashanti Reg)

Signature: 

UNIVERSITY STORES

Tel: 233-0322-60437
E-mail: stores@knust.edu.gh
Our Ref. No. SD/



University Post Office
Kumasi
Ghana - West Africa.

Your Ref. No.-----

Date: 12/06/2018

INSPECTION AND CERTIFICATION OF GOODS DELIVERED

Your request(s) for 2 pcs Digital Hydraulic Bench, 1pc VDAS mkII frame
mounted version, 1pc Francis Turbine, 1pc Optical Tachometer etc. has/have been delivered to

Stores Department (General Store 'A') by Messrs Lab - Aid Limited as
per Contract No./E.P.O. No. VC/NOT/121/11/2017/02

dated 30/11/2017 and has/have been duly inspected and certified that the goods
are/are not in good condition physically/technically and duly satisfy/ not satisfy the
departmental requirements.

ANY REASON(S) FOR REJECTION

CERTIFIED BY: Prof/Dr./ Mr/Mrs/Ms Kwaku Amaning Adjei

Position: Senior Lecturer

College/Faculty/School/ Office/Department of: Civil Engineering / RWESCI

Signature of storekeeper: [Signature]
(Central Stores)

Signature: [Signature]

Date: 12/06/2018

Date: 12/06/18

STORE A
UNIVERSITY STORES
KNUST - KUMASI

19TH DEC, 2017

THE ACCOUNTANT,
RWESCK / KNUST
KUMASI.

Dear Sir/Madam,

REQUEST FOR JOINT PAYMENT

Reference to your notification of award of contract letter dated 21 November 2016 with reference number VC/NCT/106/11/2016/05.

We hereby authorize that, all payments due with respect to the contract to Supply Laboratory Equipment to Africa Centre of Excellence-Regional Water and Environmental Sanitation (ACE-RWESCK), KNUST be made in the joint names of LAB-AID LIMITED/ uniCredit Ghana Ltd.

Kindly note that this instruction cannot be revoked, waived or altered without the prior consent of uniCredit Ghana Ltd.

We anticipate a written response to our Bankers-uniCredit Ghana Limited stating your acceptance to make the said joint payment.

Please find below address in respect thereof:

uniCredit Ghana Ltd
No. 3 North Ridge Lane,
North Ridge Accra,
Post Office Box GP18729
Accra.

Counting on your usual co-operation.

Yours faithfully



Daniel G.K. Asamoah
(Managing Director)

cc: Manager, uniCredit Ghana Limited,
Commercial Banking