

CONTRACT DOCUMENTS

FOR

CONSTRUCTION OF PROPOSED REGIONAL WATER AND SANITATION CENTRE

FOR

KNUST

AT

KNUST-KUMASI

INSTRUCTIONS TO TENDERERS, FORM OF TENDER, AGREEMENT, GENERAL CONDITIONS AND PRICED BILLS OF QUANTITIES

CONSULTANT:

DIRECTOR OF WORKS & PHYSICAL DEVELOPMENT KNUST, KUMASI

JULY, 2016

TENDER DOCUMENT

Issued on: 4 April, 2016

For

Procurement of Works

CONSTRUCTION OF PROPOSED REGIONAL WATER AND SANITATION CENTRE

Invitation for Tenders No:

Employer: KNUST

Republic of Ghana

INVITATION FOR TENDERS

Invitation for Tenders (IFT)

Date: 4/04/2016
Contract Name: Proposed Regional Water & Sanitation Centre
Contract No: AS/KNUST/WK/0009/16

- 1. The KNUST, Kumasi of the Republic of Ghana has been allocated funds as part of its budgetary allocation to cover the cost of development projects and intends to apply part of the funds to cover eligible payments under the Contract for the *Construction of Proposed Regional Water and Sanitation Centre, KNUST.* Tender is open to all Tenderers from eligible source countries as defined in the Guidelines of the Public procurement Board of the Republic of Ghana.
- 2. The KNUST, Kumasi invites sealed Tenders from eligible Tenderers for the Construction of Proposed Regional Water and Sanitation Centre, KNUST.
- 3. Tender documents (and additional copies) may be purchased at the address stated below for a non-refundable fee of GH/c 600.00 or its equivalent in a freely-convertible currency, for each set. Interested Tenderers may obtain further information at the same address. Date of sale of document 6/04/2016 at the address stated below.
- 4. Tenders shall be valid for a period of 150 days after Tender opening and must be accompanied by a tender security of GH¢200,000.00 or its equivalent in a convertible currency, and shall be delivered to the address specified below on or before 28th April, 2016 at 10:00 A.M hours GMT, at the KNUST Conference room at which time they will be opened in the presence of the Tenderers who wish to attend.

Address for inspecting and purchasing Tender Documents

DIRECTOR OF WORKS AND PHYSICAL DEVELOPMENT
KWAME NKRUMAH UNIVERSITY OF SCIENCE AND
TECHNOLOGY
KUMASI

Floor/Room Number: ADMINISTRATION BLOCK II, $2^{\rm ND}$ FLOOR DEVELOPMENT OFFICE, KNUST CAMPUS

City: KUMASI

Region: ASHANTI

Country: GHANA

Telephone Number: +233 (051) 60357 Facsimile Number: +233 (051) 60286 Email Address: dirworksknust@edu.gh

PUBLIC PROCUREMENT AUTHORITY

PRIVATE MAIL BAG 30 MINISTRIES - ACCRA



Website: www.ppaghana.org

Email:info@ppaghana.org

DEVELOPMENT, OFFICE

RECEIVED

O A APR 2016

File No_ W. 5

REPUBLIC OF GHANA

Tel: 0302-765641/2

In case of reply the Number and date of this

Letter should be quoted.

Our Ref. No. PPA/CEO/03/587/16

free: 0800 10070

29 March, 2016

RE: REQUEST FOR APPROVAL FOR RESTRICTED TENDERING METHOD FOR THE FOR THE CONSTRUCTION OF PROPOSED REGIONAL WATER AND SANITATION CENTER, KNUST-KUMASI

We make reference to your letter no. VC/DEV,27 of 22nd February, 2016 on the above subject.

At its 132nd SSRT Meeting held on 23rd March 2016, the Board decided that approval should be granted KNUST in accordance with Section 38 (a) of Act 663, to use restricted tendering method to invite the underlisted companies to tender for the construction of proposed Regional Water and Sanitation Center for the University at an estimated cost of GHC12,900,000.00:

- 1. MESSRS ASIB LIMITED, KUMASI
- 2. MESSRS STIVO COMPANY LTD., KUMASI
- 3. MESSRS ANTARTI LIMITED, KOFORIDUA

Please be informed that, the approval granted you is for permission to use Restricted Tendering method in accordance with Section 38 (a) of Act 663 for the Intended procurement activity. You are kindly advised to seek concurrent approval from the appropriate Tender Review Board as per the value of the intended procurement activity after completion of the tendering process

Kindly ensure that all documentation regarding the procurement is appropriately kept to facilitate future procurement and tax audits and also post the contract award notice on the Public Procurement Website: www.ppaghana.org.

> HON. SAMUEL SALLAS-MENSAH CHIEF EXECUTIVE

THE VICE-CHANCELLOR KNUST KUMASI

ATTN: PROF. W.O. ELLIS

This is submitted to you for your information and necessary action of



Kwame Nkrumah University of Science & Technology, Kumasi, Ghana

University Post Office, Kumasi, Ghana

Tel: +233-3220-60357 Fax: +233-3220-60286

Email:

6th April, 2016

DO/CF.013A/VOL.12

The Managing Director
Messrs ASIB Limited
P.O. Box 77
Kumasi

Dear Sir,

PROPOSED 3-STOREY REGIONAL WATER AND SANITATION CENTRE AT KNUST - KUMASI

Following a pre-qualification exercise for the above project, in which you participated, you are hereby invited to purchase tender document for same.

Tender documents shall be available for purchase from Friday, 6th April, 2016 during working hours at a price of **GH**¢600.00 per set.

Priced documents shall be deposited in a tender box at the Conference Room of the Main Administration Block not later than 10.00am on Thursday, 28th April, 2016.

Tenderers are reminded to submit with their tenders any information updating their original prequalification applications or, alternatively, confirm in their tenders that the originally submitted pre-qualification information remains essentially valid as of the date of tender submission.

Thank you.

Yours faithfully,

K. KYEREMEH DIRECTOR OF WORKS & PHYSICAL DEVELOPMENT

CC:

Vice-Chancellor
Pro-Vice Chancellor
Registrar
Finance Officer
Deputy Registrar (G)
Director of Procurement



Kwame Nkrumah University of Science & Technology, Kumasi, Ghana

University Post Office, Kumasi, Ghana

Tel: +233-3220-60357 Fax: +233-3220-60286 Email:

6th April, 2016

DC/CF.013A/VOL.12

The Managing Director
Messrs Stivo Company Ltd.
O. Box UP 356
Ayeduase - Kumasi

Dear Sir,

PROPOSED 3-STOREY REGIONAL WATER AND SANITATION CENTRE AT KNUST - KUMASI

Following a pre-qualification exercise for the above project, in which you participated, you are hereby invited to purchase tender document for same.

Tender documents shall be available for purchase from Friday, 6th April, 2016 during working hours at a price of **GH**¢600.00 per set.

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Tenderers are reminded to submit with their tenders any information updating their original prequalification applications or, alternatively, confirm in their tenders that the originally submitted pre-qualification information remains essentially valid as of the date of tender submission.

Thank you.

Yours faithfully,

K. KYEREMEH

DIRECTOR OF WORKS &

PHYSICAL DEVELOPMENT

CC:

Vice-Chancellor Pro-Vice Chancellor Registrar Finance Officer Deputy Registrar (G) Director of Procurement



Kwame Nkrumah University of Science & Technology, Kumasi, Ghana

University Post Office, Kumasi, Ghana

Tel: +233-3220-60357 Fax: +233-3220-60286

Email:

6th April, 2016

00/CF.013A/VOL.12

The Managing Director Messrs Antartic Limited P.O. Box 405 Koforidua

Dear Sir,

PROPOSED 3-STOREY REGIONAL WATER AND SANITATION CENTRE AT KNUST - KUMASI

Following a pre-qualification exercise for the above project, in which you participated, you are hereby invited to purchase tender document for same.

Tender documents shall be available for purchase from Friday, 6th April, 2016 during working hours at a price of **GH**¢600.00 per set.

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Tenderers are reminded to submit with their tenders any information updating their original prequalification applications or, alternatively, confirm in their tenders that the originally submitted pre-qualification information remains essentially valid as of the date of tender submission.

Thank you.

Yours faithfully,

K. KYEREMEH

DIRECTOR OF WORKS &

PHYSICAL DEVELOPMENT

CC:

Vice-Chancellor Pro-Vice Chancellor Registrar Finance Officer Deputy Registrar (G) Director of Procurement



Kwame Nkrumah University of Science & Technology, Kumasi, Ghana

University Post Office, Kumasi, Ghana

Tel: +233-3220-60357 Fax: +233-3220-60286

Email:

DO/CF.013/VOL.10/44

8th February, 2016

The Managing Director Messrs ASIB Limited P.O. Box 77 Kumasi

Dear Sir,

PROPOSED 3-STOREY REGIONAL WATER AND SANITATION CENTRE AT KNUST - KUMASI

RESTRICTED TENDERING

Reference is hereby made to the above invitation.

You are requested to make a submission of the Audited Accounts for the last four (4) years up to the year 2014.

Audited accounts for any particular year are generally not ready within the early weeks of an ensuing year.

Accounts for 2015 are therefore deleted from these requirements. Request therefore starts from 2011 to 2014 (inclusive).

Please make the necessary correction and re-submit your documents.

Thank you.

Yours faithfully,

K. KYEREMEH
DIRECTOR OF WORKS &
PHYSICAL DEVELOPMENT

CC:

Vice-Chancellor Pro Vice-Chancellor Registrar Finance Officer Director of Procurement



Kwame Nkrumah University of Science & Technology, Kumasi, Ghana

University Post Office, Kumasi, Ghana

Tel: +233-3220-60357 Fax: +233-3220-60286

Email:

DO/CF.013/VOL.10/45

8th February, 2016

The Managing Director
Messrs Antartic Contract Ltd.
P.O. Box 15703
Accra-North

Dear Sir,

PROPOSED 3-STOREY REGIONAL WATER AND SANITATION CENTRE AT KNUST - KUMASI

RESTRICTED TENDERING

Reference is hereby made to the above invitation.

You are requested to make a submission of the Audited Accounts for the last four (4) years up to the year 2014.

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Please make the necessary correction and re-submit your documents.

Thank you.

Yours faithfully,

K. KYEREMEH DIRECTOR OF WORKS & PHYSICAL DEVELOPMENT

CC

Vice-Chancellor
Pro Vice-Chancellor
Registrar
Finance Officer
Director of Procurement



Kwame Nkrumah University of Science & Technology, Kumasi, Ghana

University Post Office, Kumasi, Ghana

Tel: +233-3220-60357 Fax: +233-3220-60286

Email:

DO/CF.013/VOL.10/46

8th February, 2016

The Managing Director Messrs Stivo Company Ltd. P.O. Box UP 356 Ayeduase - Kumasi

Dear Sir,

PROPOSED 3-STOREY REGIONAL WATER AND SANITATION CENTRE AT KNUST - KUMASI

RESTRICTED TENDERING

Reference is hereby made to the above invitation.

You are requested to make a submission of the Audited Accounts for the last four (4) years up to the year 2014.

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Accounts for 2015 are therefore deleted from these requirements. Request therefore starts from 2011 to 2014 (inclusive).

Please make the necessary correction and re-submit your documents.

Thank you.

Yours faithfully,

K. KYEREMEH
DIRECTOR OF WORKS &
PHYSICAL DEVELOPMENT

cc.

Vice-Chancellor
Pro-Vice-Chancellor
Registrar
Finance Officer
Director of Procurement

CONTRACTOR'S TENDER

BUILDING, CIVIL & ELECTRICAL ENGINEERING, PLUMBING & SEWERAGE CONTRACTORS, SUPPLIERS OF GENERAL GOODS, FARMING

Our Ref: AL/KNUST/RWSC/16/02/IEAD OFFICE: P.O. Box 77, Kumasi - Ghana Tel: 03220 - 27385 Fax: 233 03220 - 27385 ACCRA OFFICE: P.O. Box ST 420, Accra - Ghana SUNYANI: P.O. Box 1489, SUNYANI.

27th April 2016

The Chairman
Entity Tender Committee
KNUST - Kumasi

We offer to execute the Construction of Proposed Regional Water and Sanitation Centre for KNUST, Kumasi in accordance with the Conditions of Contract accompanying this Tender for the Contract Price of Eleven Million, Fiftyeight Thousand, One Hundred and Five Ghana Cedis, Twelve Pesewas (GH¢11,058,105.12) to be completed in Twenty-four (24) Months.

The Contract shall be paid 100% in Ghana Cedis.

The Advance Payment required is 20% of Contract Amount.

We accept the appointment of **The President, Ghana Institution of Surveyors** as the Adjudicator.

This Tender and your written acceptance of it shall constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any Tender you receive.

No commissions or gratuities have been paid or is to be paid by us to agents relating to this Tender, and to contract execution if we are awarded the Contract.

We hereby confirm that this Tender complies with the Tender Validity and Tender Security required by the Tender documents and specified in the Tender Data.

JONES ABOAGYE NYAME MANAGING DIRECTOR



Kwame Nkrumah University of Science & Technology, Kumasi, Ghana

University Post Office, Kumasi, Ghana

Tel: +233-3220-60357 Fax: +233-3220-60286 Email:

DO/CF. 013A /VOL.12

5th May, 2016

The Managing Director Messrs. ASIB Limited P.O. BOX 77 KUMASI

Dear Sir,

CONSTRUCTION OF PROPOSED REGIONAL WATER AND SANITATION CENTRE FOR KNUST – KUMASI

CONFIRMATION OF RATES

Whereas you submitted a tender sum of GH¢11,058,105.12 a corrected figure of GH¢11,944,651.72 has been arrived at during the evaluation process. This is forwarded to you for your concurrence or otherwise to enable us continue with the evaluation process.

Thank you.

Yours faithfully,

K. KYEREMEH
DIRECTOR OF WORKS &
PHYSICAL DEVELOPMENT

Encl.



BUILDING, CIVIL & ELECTRICAL ENGINEERING, PLUMBING & SEWERAGE CONTRACTORS, SUPPLIERS OF GENERAL GOODS, FARMING

Our Ref AL/KNUST/RWSC/16/10EAD OFFICE: P.O. Box 77, Kumasi - Ghana Tel: 03220 - 27385 Fax: 233 03220 - 27385 ACCRA OFFICE: P.O. Box ST 420, Accra - Ghana Your Ref:

SUNYANI: P.O. Box 1489, SUNYANI.

DEVELOPMENT OFFICE RECEIVED 1 6 MAY 2016

6th May 2016

The Director of Works & Physical Development Development Office KNUST - Kumasi

Dear Sir,

CONSTRUCTION OF PROPOSED REGIONAL WATER AND SANITATION **CENTRE FOR KNUST - KUMASI**

RE: CONFIRMATION OF RATES

We refer to your letter dated 5th May 2016 and referenced DO/CF.013A/VOL.12 on the above captioned subject.

We confirm our concurrence of the corrected bid figure in the sum of Eleven Million, Nine Hundred and Forty-four Thousand, Six Hundred and Fiftyone Ghana Cedis, Seventy-two Pesewas (GH¢11,944,651.72).

We hope that this new figure would be used for any further evaluation of our bid.

Yours faithfully, .

MANAGING DIRECTOR

Please noted.

17/05/14

SSNIT HOUSE BRANCH P. O. Box 5190 Kumasi, Ghana Swift Code: ECOCGHAC Tel: 233-322-21417, 26045 Fax: 233-322-29254 E-mail: ecobankgh@ecobank.com



APRIL 15, 2016

THE ENTITY TENDER COMMITTEE KWAME NKRUMAH UNIVERSITY OF SCIENCE AND TECHNOLOGY KUMASI

Dear Sir.

LETTER OF CREDIT: ASIB LIMITED

Messrs Asib Limited has approached us for a credit letter to meet the requirement for the bidding of the project titled;

'Construction of Proposed Regional Water and Sanitation Center for KNUST, Kumasi'

We confirm that they are customers of the Bank. We also wish to state that subject to the criteria governing granting of facilities and favorable lending position, the Bank will consider financial support up to the tune of One Million Ghana Cedis (GHS 1,000,000.00).

This letter is given to you in strict confidence and without any responsibility on the part of this bank or any of its officers.

Yours faithfully,

AUTHORISED SIGNATORY

AUTHORISED SIGNATORY

The Managing Director **Asib Limited** P. O. Box KS 77

Kumasi

Ecobank Ghana Limited

Cc:

Address: 19, Seventh Avenue Ridge West, P.M.B.., G.P.O. Accra, Ghana /

Telephone: (233) 302 681146-8/680426-7/ Fax:(233) 302 680423 Email: ecobank@ecobank.com

Web: www.ecobank.com

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3		-3	Subs	tructure	86 days	Fri 6/3/16	Fri 9/30/16	Г		7						
4			Site	Clearance	5 days	Fri 6/3/16	Thu 6/9/16	8								
5		=3	Exc	cavation	20 days	Fri 6/10/16	Thu 7/7/16									
6		-	Cor	ncretework	20 days	Fri 7/8/16	Thu 8/4/16									
7		107 3	Blo	ckwork	15 days	Fri 8/5/16	Thu 8/25/16		in.							
8		-5	Filli	ng	20 days	Fri 8/26/16	Thu 9/22/16		Yes	-						
9		=3	Floo	or bed	6 days	Fri 9/23/16	Fri 9/30/16									
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11		- 5	Cor	cretework	155 day	s Mon 10/3/16	5 Fri 5/5/17			Y	10.00					
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6		-	Elec	trical Installations (1:	st fix) 44 days	Fri 6/9/17	Wed 8/9/17									
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3		-	Pain	ting	40 days	Thu 2/8/18	Wed 4/4/18								*	- l
24		- 5	Extern	External works		Wed 6/21/17	Thu 4/19/18									
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6	-3		Hand-over		0 days	Mon 4/30/18	Mon 4/30/18									*4/
23 24 25 26		7 3	Extern Clear s	al works iite	140 days	Wed 6/21/17 Fri 4/20/18	Thu 4/19/18						•	111	- T	
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B LIN	MITE	D, P.O. BC	OX KS 77, KI	JMASI			Page 1								APF	RIL 20

ie of reply the should be quoted

Pel.: CTRB/KNUST/M.239/APP/2016

Vo. 0302675029

FICE OF THE VICE CHANCELLOR RECEIVED

2 2 JUN 2016



REPUBLIC OF GHANA

MINISTRY OF FINANC P. O. BOX MB 40 ACCRA

KWAME NETURNAL SUST GONSTRUCTION OF PROPOSED REGIONAL WATER AND SANITA TO SEE THE SECOND SANITA TO SEE THE SECOND SANITA TO S

and Technology To SUST We refer to your letter N°. KNUST/VC/CTRB/2016/03 dated 30th May 2016 on the above Project which was tendered for on 28th April 2016, and submitted to the Central Tender Review Board (CTRB) for review on 3rd June 2016.

- The Board at its 239th Sitting on Thursday, 16th June 2016, reviewed your report and is satisfied.
- Based on documentation presented to the Board, concurrent approval is hereby granted to the Recommended Tenderer Messrs Asib Limited at a contract price of Eleven Million, Nine Hundred and Forty-four Thousand, Six Hundred and Fifty-one Ghana Cedis and Seven-two Pesewas (GH¢11,944,651.72), for completion in Twenty-Four (24) Calendar Months.
- You will now proceed with the remaining procurement processes, by giving 4. notice of acceptance and signing a procurement contract within the stipulated time periods provided for in Section 65 (1) (2) of Act 663, and keep records fo future procurement audit.
- Kindly note that failure of your Entity to act in accordance with the above provision shall constitute a breach of the law.

THE VICE CHANCELLOR KWAME NKRUMAH UNIVERSITY OF SCIENCE & TECHNOLOGY KUMASI

Dir, & NKs For Jour attle

Mr. 1 Cowally SECRETARY

Pls. pur Ducumps Legether

for emboragement. Mye Abolio

The Hon. Minister, MoF cc: The Hon Deputy Minister (F), Mof The Hon Deputy Minister (ES), Mr The Chief Director, MoF The Board Chairman, PPA The Chief Executive, PPA



KWAME NKRUMAH UNIVERSITY OF SCIENCE AND TECHNOLOGY

The Vice-Chancellor's Office KUMASI, GHANA, WEST AFRICA Telephone: +233-3220-60334 Fax: +233-3220-60137

Email: vc@knust.edu.gh

VC/DEV/27

27th June, 2016

LETTER OF ACCEPTANCE

To: MESSRS ASIB LIMITED

This is to notify you that your Tender dated 28th April, 2016 for execution of the Construction of Proposed Regional Water and Sanitation Centre at KNUST, Kumasi for the Contract Price of Eleven Million, Nine Hundred and Forty-Four Thousand, Six Hundred and Fifty-One Ghana Cedis and Seventy-Two Pesewas (GH¢11,944,651.72) as corrected and modified in accordance with the Instructions to Tenderers is hereby accepted by us, for completion in Twenty Four (24) Calendar Months.

We accept that President, Ghana Institution of Surveyors be appointed as the Adjudicator.

You are hereby required to:

- (a) submit the Performance Security stipulated in the Tender Documents within 21 days after receipt of this Letter of Acceptance;
- (b) sign the Contract Agreement as provided in the Contract Documents;
- (c) commence performance of the said contract in accordance with the Contract Documents.

Authorized Signature

Name and Title of Signatory: Prof. William Otoo Ellis, Vice-Chancellor

Name of Employer: Kwame Nkrumah University of Science and Technology, Kumasi.

AGREEMENT

Agreement

This Agreement, made the 12114 day of 3114, 2016 between KWAME NKRUMAH UNIVERSITY OF SCIENCE AND TECHNOLOGY, KNUST-KUMASI (hereinafter called "the Employer") and ASIB LIMITED (hereinafter called "the Contractor") of the other part.

Whereas the Employer is desirous that the Contractor execute CONSTRUCTION OF PROPOSED REGIONAL WATER AND SANITATION CENTRE, KNUST-KUMASI (hereinafter called "the Works") and the Employer has accepted the Tender by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

Now this Agreement witnesseth as follows:

- In this Agreement, words and expressions shall have the same meanings as are
 respectively assigned to them in the Conditions of Contract hereinafter referred to,
 and they shall be deemed to form and be read and construed as part of this
 Agreement.
- In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy any defects therein in conformity in all respects with the provisions of the Contract.
- 3. The Employer hereby covenants to pay the Contractor in consideration of the execution and completion of the Works and the remedying of defects therein the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

In Witness whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

For and on behalf of KNUST

Name of Signatory: **Prof. William Otoo Ellis**

Description:Vice Chancellor

ASIB LIMITED

For and on behalf of AsiloHIEF EXECUTIVE OFFICER

Limited

Name of Signatory KNAKH OSGO-ASVRE

Description MANASING SIRECTOR

Address VC'5 Office

Description.

In the presence of...

Name Jones

ABORGINE WYAME

Address ASIB LAD, BOX KS 77, KS1

Description Notes MANAPOR

The Adjudicator proposed by the Employer is:

Name: The President, Ghana Institution of Surveyors,

Address: Palma House P.O. Box GP 916 Accra-Ghana

Tel: 021-220191

The hourly fee for this proposed Adjudicator shall be in accordance with the scale of the fees of the Ghana Institution of Surveyors.